

**TGMI Steering Committee
Meeting Minutes
February 13, 2007**

Members Present: Cindy Saladin, Melvin Jones, Jr., Lisa Pugh, Mike Travis, Greg Duncan, Rusty Lacy, E. Ross White, Lauren Hill and Jon Zirkle.

Members Absent: Tracy White

Mr. Jones called the meeting to order. The January minutes were approved by electronic mail and posted on the TGMI website.

Old Business

Treasurer's Report:

Mr. White reported that the balance in the account is currently \$247.74 not including the bill for the plaque from the Holiday Breakfast at \$76.80 plus tax.

Marketing Project:

Mr. Jones reported that he had contacted Mr. Don King regarding the TGMI promotional video discussed last month. Mr. King provided available dates and Mr. Jones suggested setting up a subcommittee for the video production. Ms. Pugh made a motion to elect Mr. Duncan as chair of the Marketing Project Sub Committee. Mr. White seconded and the motion carried. Mr. Duncan will attend both TGMI classes in 2007 to obtain footage for the video. The video should be ready to issue prior to the 2008 invitation. Ms. Saladin stated that Commissioner Story would need to review an outline of the information prior to production. She added that once the video is produced, it should be made available on the TGMI website. She discussed the audience we should reach with the video. Ms. Pugh suggested considering an appeal to middle management in addition to the Commissioner level in order to get the information to the people who would be interested in applying. Mr. Lacy recommended grooming future potential candidates on how to properly complete an application. Mr. White suggested continuing the mentoring of candidates during orientation and beyond.

New Business

Community Service:

Mr. Zirkle reported that committee chair Mr. Marty Toth has set up a meeting for February 15th. He shared that he talked with Habitat for Humanity organizers who stated the project would be a weekend in April but the exact project is not known yet. He added that any interested participants can volunteer to work at a Habitat store on any Saturday. They are also looking for instructors for families regarding budgeting, managing homes, landscaping, etc. He will provide additional information later.

Ms. Hill reported that the Cheatham County Harpeth River Cleanup is scheduled for April 14th and will be only a two hour float trip this year. She added that TGMI alumni have been invited to help again this year. The contact person at the park is Ms. Jane Polanski.

Mr. Zirkle contacted Ms. Linda Biek of Reconciliation Ministries and will get more information on possible projects. He reported that Monroe-Harding School for At Risk Youth have asked for docents for their Seeds of Hope Tour. They will also have another campus cleanup day.

Mr. Lacy reported that he was contacted by Suzanne Warner, the program director for Pencil Partners Foundation which supports school systems, who asked for possible speakers for Antioch High School's leadership classes. Mr. Zirkle will present this request to the Community Service committee. Mr. Lacy will contact Ms. Tammy Fruscione to get additional information.

The Steering Committee discussed the motion from last meeting regarding the development of a Speaker's Bureau. Ms. Saladin stated that Commissioner Story must first review the plan.

Personnel Report:

Ms. Saladin reported the Brownbag luncheon is scheduled for February 26th with Dr. Michael McIntire on Conflict Resolution. Ms. Saladin will send a reminder email to all alumni. Thirty-seven participants have signed up so far.

The second event will be a breakfast seminar on April 20th with a speaker to be announced later. Ms. Saladin requested that the committee take the responsibility of either the August or October brownbag events. Ms. Pugh made a motion for the Hospitality and Steering Committee to lead the August Brownbag event. Mr. White seconded and the motion carried.

Ms. Saladin reported that the alumni website is being updated with the currently scheduled events. DOP is still working on dates for the Summer and Fall Conferences.

She asked for feedback from the Steering Committee regarding the Government Operations session within the second week of the TGMI classes. After much discussion, the committee recommended having more formal discussions during class and having the speakers attend dinner in the evening for a more casual discussion with anyone interested in specific issues.

Ms. Saladin reported that Dr. McIntire is leaving the Institute for Public Service but will still have involvement with the classes.

Due to time constraints, Mr. Jones will set up an additional meeting prior to the scheduled meeting in March to discuss Goals and Missions in 2007.

Mr. Lacy made a motion to adjourn. Ms. Pugh seconded and the motion carried.

Respectfully submitted,

Lisa E. Pugh
Secretary